

Institutional Factsheet – 2024-2025

Name of the institution	HAUTE ECOLE LIBRE MOSANE – HELMo	
Erasmus Code	B LIEGE37	
PIC	949660071	
OID	E10108440	
Address	Mont Saint-Martin 43, 4000 Liège 0032 4 2206107 – 0032 4 2201623	
Institution website	https://www.helmo.be/en	
Institutional coordinators	Julie Guiot j.guiot@helmo.be – Head of International Office Manon Habay m.habay@helmo.be - Incoming officer	
Course catalog	https://www.helmo.be/en/international/erasmus-exchange-programs	
Language of instruction	French (B1) English (B1) ONLY in the Business Department during the Autumn semester	
Nomination deadline Autumn Spring	May 1st November 1st	copy-paste: https://www.service4mobility.com/europe/BewerbungServlet?identifier=LIEGE37&kz_bew_pers=5&kz_bew_art=IN&aust_prog=IEP&sprache=en
Application deadline Autumn Spring	June 1st December 1st	
French course	Autum/ Spring In English : https://www.islv.uliege.be/cms/c_10758209/en/course-classes En français : https://www.islv.uliege.be/cms/c_10758209/fr/cours-en-journee/-en-soiree	
Academic year	Autumn semester: 14 th September to 20 th December Exam period: 6 th -31 st January - Welcome days from 11/09/24 Spring semester: 1 st February to 30 th May Exam period: 1 st June - 30 th June - Welcome days :30 th - 31 st January	
Belgian Culture and Heritage (BCH)	HELMo offers a course called Belgian Culture and Heritage. This course includes the orientation days and different cultural activities during the first semester (some activities will require additional fees MAX 50 €). 2 ECTS if written in the learning agreement (LA). However, students who do not include it in their LA, are welcome to join the cultural activities.	

Orientation days - Welcome days (compulsory)	Welcome, visits, meetings, seminars... Autumn semester: 11 th - 13 th September 2024 Spring semester: 30 th - 31 st January
Grading system	HELMo uses the Egracons system http://egracons.eu/
Housing	https://www.helmo.be/en/international/etudier-a-liege-en-pratique Contacts: esn.helmo@gmail.com or m.habay@helmo.be
Visa information	http://diplomatie.belgium.be/en/ Contact person: m.habay@helmo.be
Insurance information	https://www.helmo.be/en/international/etudier-a-liege-en-pratique Contact person: m.habay@helmo.be
Inclusion	https://www.helmo.be/fr/services-aux-etudiants/inclusion
Important information	Students are accepted in the business department only in the Autumn semester- no mobility accepted in the spring semester

Persons in charge of the incoming exchange students

LA signature

Business department	0410 –International business, international development	Letitia Lemaire – l.lemaire@helmo.be
	0410 - Accounting 0410 – Public management	Patrick Coppens – p.coppens@helmo.be
	0410 - Marketing 0415 – Office Management	Fanny Bertrand – f.bertrand@helmo.be
	0421 – Law 0410 - Insurance	Pieter Jans – p.jans@helmo.be
Healthcare department	0923 – healthcare 0914 - Medical laboratory technologist	Kathleen Marien – k.marien@helmo.be
Paedagogical department	0920 - Youth worker specialised in psycho-educational counselling	Marie-Laure Lobet – ml.lobet@helmo.be
Social department	0928 – Social worker	Delphine T'Serstevens – d.tserstevens@helmo.be
		Pascale Péreaux - p.pereaux@helmo.be
Teacher training department	0112-0113-0114 – Teacher training	Martine Wilmots & Sophie Motter international.education@helmo.be
Technical department	0410 - Techniques and Services 0612 - Robotics 0711 – Industrial Engineering 0713 – Sustainable Energy Engineering 0714 – Automatic 0610 – Management Computing 0610 – System Security	Olivier Praz – o.praz@helmo.be
	0723 – fashion techniques	D. Thonnard – d.thonnard@helmo.be